

More information on All Candidates' Debate/Forum

The event should aim to involve the participation and attendance of the wider student body so it is important that all colleagues are informed and encouraged to get involved. This event is to be organized and hosted by students. Consider assigning roles for each task. This is an excellent class project and action. The ideas below are only considerations and can be changed in any way to meet the needs of a school or the specific event.

Preliminary Work

- Reserve venue and speak with appropriate staff that will be impacted or displaced by the event.
- Invite candidates to attend. See email sample.
- Invite teachers to bring their classes. Use email, bulletins, or individual invitations. Confirm attendance. Remind and re-extend invitations. The goal is a full house.
- Invite media and send press release.
- Advertise the event via school website, bulletins, twitter or other appropriate social media
- Create timely questions for the event, those that reflect interests of students and the broader society.
- Choose the Debate Moderator.
- Create a format for the debate and inform the candidates.
- Assign other tasks such as greeters, refreshments, set up, sound, ushers.
- Select MC for event and ensure they include a First Nation Acknowledgement of traditional territory. MC will thank guests and candidates at the end of debate.
- Create special invitations for students already of voting age. Speak with Principal to discuss this procedure.
- Maximize Student Vote turnout. Use school website, announcements, daily bulletins, posters, presentations to staff meetings and department head meetings.

Event Follow Up

- Send thank you to candidates and any organizations that donated items (if applicable)
- Have student(s) write an article for school paper.
- Debrief the event as a class.
- Advertise and Conduct Student Vote (will this be done class by class, at a central location, a combination of the two) See Student Vote material for more details.
- Follow up with Media as necessary.