Spring 2020 Timeline

in writing to SLP's Feb 18 – Feb 24 Teacher Consultant and Mentor positions posted Feb 24 th onwards March 15 – before 4:30pm March 31 – Teachers returning from leave must notify HR, in writing, of intent to return to work for September 2020 March 31 – by 4:30pm Deadline for applications of leave of one year or longer beginning 2020 4:30pm September April 14 - 20 Department Head postings (Secondary) open on OAM April 20 onwards Interviews and offers for Department Head (Secondary) vacancies only May 31 - before 4:30 pm June 1st (or earlier) June 2 - 8 Spring Transfer Period # 1 - All continuing and temporary vacancies June 8 th onwards Interviews and offers for continuing positions only • Interviews and offers for continuing positions only Interviews and offers for continuing positions may only proceed upon approval from HR (may be used for placements) August 18 - 24 Summer Posting Period August 24 th Interviews and offers for SPP continuing positions may only proceed upon approval from HR (may be used for placements)	February 28 th	Process and time deadlines for changes in assignment will be provided
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upon approval from HR (may be used for placements)	onwards	 Interviews and offers for temporary positions may only proceed
September 6 - 14 2020-2021 Posting remod 1	September 8 - 14	2020-2021 Posting Period 1

**In effect until June 30th, 2022 we now have a Letter of Understanding for Part-time teachers wishing to increase their FTE. A Part-time teacher wishing to increasing their FTE at their current school must notify their principals using Request for Increase/Change in Teaching time for desired FTE for 2020 September; a copy of the form (with both teacher and administrator signatures) must be sent to HR. **Please note, until June 30th, 2022, there is no deadline date for a teacher to apply for this increase.

Important Note! If there are layoffs, employees will not be able to increase their teaching time as per Article C.20.3.c