

Representative Assembly

MOTION PROCESS

Bring Motion to the Executive Committee (moved by EC member) for recommendation to Council or directly to Council (moved by Staff Rep)

Motion must be passed at Council

The LR will submit online

CHECKLIST

- ☐ The motion must be passed at Council and submitted to BCTF a minimum of 2 weeks before the RA.
- ☐ Check the next RA date on the VSTA or BCTF calendar.
- ☐ Review VSTA EC and Council dates to ensure deadlines are met. Generally, the motion should be carried at Council a month prior to the RA.
- ☐ Email VSTA IHTOs at least one week before EC & Council to request the motion be added to the agenda.

