



**NEW STAFF REP**  
**Union Training**  
**Wednesday, October 20th**  
**9:00 am—2:45 pm**  
**via Zoom**  
**30 seats available**



**WORKSHOP #1 : Role of the Staff Rep**

**9:00 am—10:30 am**

Staff reps should not feel that they are alone in doing this work in the school. They will learn about their rights as a staff rep, learn how to represent members in initial conversations with school administrators, and become familiar with the format and content of the provincial and local collective agreement. This workshop will also discuss how to establish a network of support at the school and local level.

**WORKSHOP #2: Having Conversations**

**10:45 am—12:15 pm**

Collaborative work can be fraught with challenges: time is wasted, goodwill is lost, and environments that should be productive become unsafe. However, when groups change the way they talk, they change the way they work together. We will examine how we can all improve our communication skills by paying attention to our conversations, and in turn help us enhance our work with colleagues, students, and parents.

**WORKSHOP #3: Engaging, Inclusive, and Productive Meetings**

**1:15 pm—2:45 pm**

This workshop will provide participants with the skills, understanding, and knowledge to organize, conduct, and participate more effectively in large and small meetings. Whether you are chairing, moving a motion, or struggling to understand what's happening in the meeting, this workshop is for you.

**Teachers are required to report their absence to SFE using code 141 and request TTOC coverage as necessary.**

**REGISTER ONLINE by October 15:**

**[https://questionnaire.simplesurvey.com/f//SR\\_training](https://questionnaire.simplesurvey.com/f//SR_training)**