

APPROVED ☐NOT APPROVED ☐

## VSB Teacher Collaborative Inquiry Fund Application 2023-2024

This application form accompanies the *Revised Teacher Collaborative Inquiry Fund: Guidelines for Use and Access*. Please ensure that this completed application meets the criteria as outlined in this document.

**Please note:** Applications must be approved by the District Professional Development Committee prior to funding being spent.

SCHOOL: \_\_\_\_\_

PRINCIPAL'S NAME \_\_\_\_\_

PRINCIPAL'S SIGNATURE \_\_\_\_\_

PRO D CHAIR'S NAME \_\_\_\_\_

PRO D CHAIR'S SIGNATURE \_\_\_\_\_

We have received, **read, understand**, and agree with the guidelines. Check here ☐

### What is Teacher Collaborative Inquiry?

- a fund to enable Professional Development through teacher collaborative inquiry
- a process which allows teachers to work with colleagues to strengthen their professional practice, deepen their understanding of teaching and participate in ongoing professional growth.
- **teachers exploring inquiry questions and sharing ideas/knowledge around effective teaching practices and learning principles**
- Improved student learning is not necessarily a direct outcome of the inquiry, but is the overall purpose.

1. What is your inquiry question? (Note that groups may wish to continue with an inquiry from last year but still need to write their question.)

2. Is this a continuation of last year's question?  
If yes, please attach original application

Yes \_\_\_\_ No \_\_\_\_

3. What is the rationale for this question? Include specifics, subject area, grade levels targeted, resources, what specific technology, and what specific learning?

4. What aspect of student learning will you focus on?

#### DETAILS OF INQUIRY

5. Please list names of all teachers collaborating and their teaching assignments.\*\*\* If this is a cross-district collaboration, please include their schools. **Teachers are limited to participation in no more than 2 inquiry groups for the 2023-2024 school year including cross-district inquiries.**

Name	Assignment	Number of Inquiry groups 1 or 2

**\*\*\* if there are more than 5 teachers participating in the group, please list all names on a separate page and include with the application.**

6. We understand we will **not receive release time this school year** (2023-2024) but we will be reimbursed (**up to the limits outlined in the guidelines**) for professional resources and meeting incidentals such as meals, child-care, parking, space rental. Check here ☐

**PLEASE NOTE: teachers will not be reimbursed for materials for student use.** This includes classroom supplies, books, manipulatives, equipment, or technology. If you have questions about what will and will not be reimbursed, please contact your school based Pro D representative prior to making your purchase.

Picture books will not be reimbursed as they are seen as student learning resources and should be paid for by the school. The District Pro D Advisory Committee is clear that funds are to be spent on teacher professional development (courses, webinars, professional books, etc.)

#### Timelines

Principals/Professional Development Chairs – Please send your school's submission(s) to [collabinquiry@vsb.bc.ca](mailto:collabinquiry@vsb.bc.ca)

#### **New School Year Deadline:**

**Friday, September 22, 2023**

**Friday, November 3, 2023**

**Friday, December 1, 2023**

**\*\* to accommodate the secondary semester system, second semester collaborative inquiry applications will be accepted by Friday, February 16, 2024 – Schools will be notified by Friday February 25, 2022**

Please submit your receipts for meals, parking, professional resources, or child-care to [reimburseprod@vsb.bc.ca](mailto:reimburseprod@vsb.bc.ca) **before May 31, 2024.**