

Spring 2026 Timeline – School Version

February 16 – February 18	Teacher Consultant and Mentor positions posted
February 19 onwards	Interviews for Teacher Consultant and Mentor Positions
February 27 (Fri)	Process and time deadlines for changes in assignment will be provided in writing to SLP's
March 15 – before 4:30 pm	Deadline for employees who commit to a transfer (vacate card) as per Article E.21.12
March 15 – by 4:30 pm	<ul style="list-style-type: none"> Deadline for Secondary teachers to submit job share requests to employeeservices@vsb.bc.ca. Approval of job shares would be a tentative approval at the end of April contingent on the school having the available blocks, final confirmation of a job share would be end of May
March 31 – before 4:30 pm	Teachers returning from leave must notify HR, in writing, of intent to return to work for September 2026
March 31 – before 4:30 pm	<ul style="list-style-type: none"> <i>Part-time teachers wishing to increase their FTE at their current school must notify their principals using Request for Increase/Change in Teaching time for desired FTE for 2026 September; a copy of the form (with both teacher and administrator signatures) MUST be received in HR before 4:30pm on March 31st</i> <p>Please note that for the 2026/2027 year, the Letter of Understanding between the VTF/ VSB waiving the timelines of the Collective Agreement continues for one more year, so the deadline of March 31st is not required (although helpful for ES in determining FTE requested).</p> <ul style="list-style-type: none"> <i>Important Note! If there are layoffs, employees will not be able to increase their teaching time as per Article C.20.3.c</i>
March 31 – before 4:30 pm	Deadline to submit Retirement letter to HR requesting ERIP (Early Retirement Incentive Plan)
March 31 – by 4:30 pm	Deadline for applications for leave of one year or longer beginning 2026 September
April 13 – April 15	Department Head postings (Secondary) open on OAM
April 16 onwards	Interviews and offers for Department Head (Secondary) vacancies only
June 1 (or earlier)	Employees informed in writing of transfer due to surplus; Copies of surplus letters must be submitted to HR
May 25 – May 27	Spring Transfer Period #1 – All continuing and temporary vacancies
June 01 – June 03	Spring Transfer Period #2 – All continuing and temporary vacancies
June 08 – June 10	Spring Transfer Period #3 – All continuing and temporary vacancies
June 15 – June 17	Spring Transfer Period #4 – All continuing and temporary vacancies
June 15 onwards	HR will begin placement of all unassigned continuing contract employees (unassigned Priority Group C employees) after June 15 as per Article E.21.17
June 22 – June 24	Spring Transfer Period #5 – All continuing and temporary vacancies
August 24 – August 26	Summer Posting Period
August 26 onwards	Interviews and offers for Summer Posting Period continuing positions only <ul style="list-style-type: none"> <i>Interviews and offers for temporary positions may only proceed upon approval from HR (may be used for placements)</i>
September 07 – September 09	2026-2027 Posting Period 1