## **VOTING INFORMATION**

### How will voting be conducted?

Voting will be conducted through Simply Voting. The platform is safe, trusted, and secure. Every member will get their own voter identification and will only be able to vote once. Please be diligent about checking your email, including your junk or spam folders after **11:00 p.m. on** June **20**, **2022** for your personalized voter package.

## How do I vote?

You will receive an email from the British Columbia Teachers' Federation (Local 39-2 Vancouver Secondary Teachers' Association) with the address <u>vote@simplyvoting.com</u>.

That email will include a link specific to you as an eligible voter. Once voting officially opens, you just need to click that link and vote. You don't need any other information. The link is already personalized for you. Please note that **your personalized link will not work until voting opens**. The voting link will only be active during voting at the GM.

When you click your personalized link, you will be taken to your electronic ballot where you can vote on the motions. Once you vote, you will then be asked to confirm your selection. If you want to change your vote, click "change." If your selection was correct, click "confirm."

You will then receive a receipt confirming that your vote was received. That receipt is private. No one else will know if you voted or how you voted.

If you share an email address with another member, likely a partner or spouse, then that single email address will receive an email for each individual member with a personalized and unique link.

#### What type of device do I need to vote?

You can use any type of device with an internet connection and a browser to cast your vote. The system works with computers, laptops, smart phones, and tablets. However, the link only works once, no matter the device you use. You cannot use different devices to vote more than once.

#### What if I don't receive an email link?

First, please check your junk or spam folder. If you still don't have the email with your voting link by **noon on June 21, please call the VSTA office at 604-873-5570 or email <u>liz@vsta.ca</u> by <b>3:00 pm or sooner.** If you have general questions about the vote, your eligibility, or the process as a whole, you can contact kim@vsta.ca

# When will the results be released?

Results of the vote will be released during the meeting as voting results are received.